

STAMFORD JOINT FIRE DISTRICT

Minutes

January 12, 2021

Due to on-going COVID-19, the meeting was held in person for Commissioners and Department Chiefs, virtual for those who could not attend in person, and listen only for any members of the public.

The Organizational meeting was called to order at 7:00p.m. by District Secretary Ellen Kennedy and the Pledge of Allegiance was recited.

Present were:

Tim Powell	x	Deidra Hill	x	Stamford Fire Chief AJ Vamosy	
Lucy Chichester		Dusty King	x	1 st Assistant Fire Chief Don VanEtten	x
Ellen Kennedy	x	Peter Pioppo	V	2 nd Assistant Fire Chief Joe Hornbeck	V
		Bill Sharick	x	Stamford EMS Chief Ryan Hejnal	x

X = attend in person, V = attend via virtual

Ellen asked for nominations for Chairman. Tim was nominated – 1st motion by Bill, 2nd motion by Dusty – none opposed.

Chairman Tim appointed Deidra as Vice Chairman.

The following recommendations were made for 2021:

1. Bill Young and Terry Hannigan as attorneys.
2. The Mountain Eagle & Schoharie News as the official newspaper, with The Daily Star as the secondary newspaper.
3. Wayne Bank and The Bank of Greene County as official banks for depository of funds.
4. Regular monthly meetings to be held the second Tuesday of each month at 7:00p.m. It was noted with the exception of the firefighter's parade in August and the budget workshop night (dates TBD).
5. Lucy appointed District Treasurer with salary set at \$7,675.
6. Ellen appointed District Secretary with salary set at \$4,500.
7. Approval of membership in the Association of Fire Districts of the State of New York.
8. Mileage rate to be set at .56 (IRS rate).

BE IT RESOLVED that the above recommendations be adopted for 2021 and to continue with current investment, purchase, conference and travel policies. 1st motion by Dusty, 2nd motion by Bill – none opposed.

Oaths of Office were administered to Bill, Lucy and Ellen.

Meeting adjourned at 7:05p.m.

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:05p.m. by Chairman Tim Powell.

The Minutes from the December meeting were read and approved with slight corrections made – 1st motion by Deidra, 2nd motion by Dusty – none opposed.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	\$20.22
AFDSNY	\$300.00
AT&T Mobility	\$191.15
BJ's	\$82.04
Donny Stone	\$360.00
Karl Reynard	\$2,681.00
Karl Reynard	\$1,740.00
KJBL	\$1,929.00
Margaretville Telephone	\$98.35
Margaretville Telephone	\$124.53
Mark Powell	\$500.00
MIBH Healthworks	\$59.00
NAPA	\$4.99
NYSIF Workers Comp	\$2,120.39
Village of Stamford	\$42.50
Village of Stamford	\$70.00
WEX Bank	\$479.20
TOTAL	<u>\$10,802.37</u>

Approval of bills as presented – 1st motion by Bill, 2nd motion by Dusty – none opposed.

Treasurer's Report

After January payments	
Checking Account	\$ 575.23
General Fund Account	\$ 18,176.23
Apparatus Reserve	\$ 38,093.55
Repair Reserve	\$ 22,772.47

Privilege of the Floor

No comments at this time.

Reports / Requests from Fire Department Chiefs

Don –

- o Grace Taylor was approved at the department meeting to move from Junior Firefighter to regular member. Seeking approval from SJFD – approved. 1st motion by Deidra, 2nd motion by Peter – none opposed.

Ryan –

- o Purchase of BLS CPR supplies and manuals - \$167. Approved. 1st motion by Dusty, 2nd motion by Deidra – none opposed.
- o Discussion about Stryker return of stretcher parts and that modem for Lifepak is obsolete since last month. A 4G modem with a one-time fee of \$1,1024.25 + one year data plan renewed each year at \$284.05. Discussion that WIFI pack is just as much and we currently have 3G modem. Discussion about what happens when 5G comes out and need to upgrade again, that modem is needed for 12 lead and to send information to hospital. Hold until the end of the month when tax dollars come in.
- o Discussion about EPCR program and that George Curbelo is the 'best user' of the system.
- o Discussion that the CAD interface has been updated to what we wanted and needed. Once Ryan finishes all the leg work, Grand Gorge EMS will be using ESO also.

- Discussion that transfer over issue has been fixed.
- Discussion about the Provident ZOOM meeting scheduled for this Thursday, January 14th and that we should set up the call so rep can call in, and SFD members can participate either at the firehouse or at home. Ellen will send information out to everyone.

Old Business

- Clean out and renovation of upstairs office and firehouse – still a work in progress.
- Compliance with policies and forms – Tim, Bill, Deidra and Peter will start to work on.
 - Purchasing
 - Code of ethics
 - Social media
 - Membership approval resolution
 - Records retention policy
 - Policy on public comments at meetings
 - Information technology use policy
 - Credit card use policy
 - Workplace violence prevention policy
- Automatic door closer for upstairs office. Joe looking into. Reminder that we also need to get stoppers mounted on certain doors (swing up/down vs. using a wood wedge). All still work in progress.
- First Responder powerpoint presentation to the town boards – scheduled to meet with Town of Harpersfield tomorrow night, but has been pushed back until April due to COVID-19.
- Tim noted that the air scrubbers work great. He will order filters. The issue with 2712 flashing lights should be fixed this week.
- Security system for the firehouse – totally done – up and running. Need to tidy up the wiring and add a shelf for the unit to sit on. Currently ST1, ST4 and Tim have access to the system.

New Business

Nothing to report.

Commissioner Reports / Discussion

- Deidra –
 - Noted that a new chart has been added to the website for 2021. Fire and EMS numbers have been entered.
 - 2020 totals need to be posted for fire.
 - Bill will put together his yearly report and Deidra will add to the website.
 - Discussion about adding an “In Memory” page to the website for those SFD members who have passed. All thought a good idea.
 - Discussion about keeping the website fresh and new + need head shots.
 - Commissioner shirts – will bring in samples to look at.
- Dusty –
 - Door kickplates – Joe placed order today.
 - Lighting and electric outlets – lights to be done – need switch plates. Also added was need outlet for security area and an outlet in the cage.
 - Shore line for 2771 – materials are here and still more to come.
- Peter –
 - Worked on 2761 Onspot chains – are intermittent – solenoid is shot. Will get prices for replacement.
 - 2713 – Onspot chains are OK, still have siren issue.
 - 2761 – need to think about different electric set up for the bank charger.
 - 2772 – was serviced and inspected Ryan noted.
 - Finishing up the logo for the Commissioner shirts.
 - Truck battery cleaning, replacement, clean out truck compartments – need to be done.
- Bill –
 - Old electronics – nothing done yet. Wait until after new radios are installed and old radios are pulled.
 - Reported there are still problems with members’ pagers. Batteries are starting to go, but got some replacement batteries in.

- 911 signs – the Town of Gilboa is complete. Will need to relocate some of the signs due to snow plows pushing them over or burying them.
- Again, the Town of Harpersfield is next to have 911 signs done and installed. Will be communicated that they will need to purchase sign materials.
- Need approximately 400 posts – will get from Lowe’s – and donate to the Town of Harpersfield.
- Discussed SCBA coverage and different scenarios with Kevin Hull.
- Still needs to purchase number ones for 911 signs.
- Tim –
 - Noted that generator is scheduled to be serviced this Thursday.
 - Will be setting up IAR for voice/audio dispatch across member cell phones.
 - Reviewed annual conference flyer with Commissioners. Ellen will provide copy for all to see.
 - Quick discussion about the additional cancer coverage option and cost. The department already opted not to purchase.

Other Business

- Solar panels – nothing to report. **TABLED**
- Reminder for December 2021 – interior list to Kevin + annual claims report to OFPC.

Meeting adjourned at 8:05p.m.

Respectfully,

Ellen Kennedy
District Secretary