

STAMFORD JOINT FIRE DISTRICT

Minutes

October 20, 2020

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:00p.m. by Chairman Tim Powell.

The Pledge of Allegiance was recited.

Present were: Deidra Hill, Ellen Kennedy, Dusty King, Tim Powell, Bill Sharick and Stamford EMS Chief Ryan Hejnal.

The Minutes from the September meeting were read and approved. 1st motion by Dusty, 2nd motion by Bill – none opposed.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>
Ace Hardware	\$13.78
Aire Deb Corp	\$70,460.00
AT&T Mobility	\$191.15
Country Home Security Services	\$1,225.00
Creative Electronics	\$643.23
Delco Creative	\$216.00
Fire-End & Croker	\$554.89
Fire-End & Croker	\$3,115.20
Har-Rob Fire Apparatus	\$4,829.00
KJBL Electronics	\$884.75
Margaretville Telephone	\$124.53
Margaretville Telephone	\$97.41
NAPA	\$4.69
NYSIF Workers' Comp	\$2,120.39
The Daily Star	\$69.54
Village of Stamford	\$42.50
Village of Stamford	\$70.00
WEX Bank	\$241.48
TOTAL	<u>\$84,903.54</u>

Approval of bills as presented – 1st motion by Dusty, 2nd motion by Deidra – none opposed.

Treasurer's Report

After October payments

Checking Account	\$ 1,505.86
General Fund Account	\$ 57,069.68
Apparatus Reserve	\$ 26,090.24
Repair Reserve	\$ 22,769.59

A check from Utica National was received - \$5,629.00

The 2021 SJFD Budget Hearing has now been opened.

Privilege of the Floor

No one present

Reports / Requests from Fire Department Chiefs

- Ryan Hejnal –
 - New member approved at last SFD meeting – Daniel Fallo. Approved by SJFD – 1st motion by Bill, 2nd motion by Deidra – none opposed.
 - Looking to make purchases from Bound Tree: airways, monitor cables, BVMs, bandages - \$350.18 – approved. 1st motion by Dusty, 2nd motion by Bill – none opposed.
 - Quick discussion that Bill was looking to purchase rescue webbing. Not sure on pricing – can discuss at November meeting.
 - Ryan noted that department physicals were coming up – 29 physicals, 12 fit/SCBA testing, 9 fit for N95 masks, 6 PPD, 9 flu shots, 2 Hep B series. Cost would be \$3,400 and does not include flu or Hep B.
 - EPCRs – still being worked on.
- Discussion about installing a security system at SFD – especially in light of recent thefts right outside the station. Discussion about the proposal offered from Country Home Security and what they have to offer. Approved – 1st motion by Dusty, 2nd motion by Bill – none opposed. This is important – let's do it now and schedule install. Will need to provide ½ the money up front.
- Tim for Chief AJ Vamosy – discussion about I Am Responding system and TwoToneDetect. Cost is \$211 for the complete kit which is a one-time purchase fee. Approved – 1st motion by Bill, 2nd motion by Dusty – none opposed. Information about the system:

TwoToneDetect by IamResponding is a computer program that interfaces with a radio receiver or scanner. It uses the computer's sound card to listen to the received audio and detect two-tone sequential paging sequences (Quick-Call 2 and similar formats) commonly used for fire department alerting. Upon detecting known two-tone pages, the program records dispatch audio and imports it directly into your IamResponding system. Members then receive alerts and the audio right through their IaR apps.

- Discussion about purchase of vests and safety gear – use discretion about what needs to be ordered. Tim brought up that he needs a flashlight – approved. 1st motion by Dusty, 2nd motion by Bill – none opposed.

Old Business

- Clean out and renovation of upstairs office and firehouse – still a work in progress.
- Compliance with policies and forms – Tim and Bill plan is to start working on in the next few months, and will include Deidra and Peter in the process.
 - Purchasing
 - Code of ethics
 - Social media
 - Membership approval resolution
 - Records retention policy
 - Policy on public comments at meetings
 - Information technology use policy
 - Credit card use policy
 - Workplace violence prevention policy
- Automatic door closer for upstairs office. Joe Hornbeck looking into. Reminder that we also need to get stoppers mounted on certain doors (swing up/down vs. using a wood wedge).
- Provident Insurance coverage – a rep is scheduled to come down on training night to discuss coverage with SFD members. Ellen reached out to Kevin Hull at Reynard to see if a date can be scheduled or if still travel restrictions – waiting to hear back.
- Portable decontamination unit for scenes – Chief Vamosy has been working on, but currently on hold.
- EMS powerpoint presentation at Town Board meetings – it was noted that the presentation will be given in November to the Town of Harpersfield Board.
- Paving project update – striping has been completed for the front and back. Discussion that the sign posts in the back will need to be updated/replaced as they will not be sturdy enough.

- Illuma Doors and air handler project – all done with just a few minor issues to be fixed (2712 not activated yet – working on). A final report will need to be sent to Robinson-Broadhurst Foundation – Ellen will work with Tim on that.
- Discussion that the VFA Grant (Volunteer Firefighter Assistance) materials are starting to ship. The Indian tanks were shipped today, radios are shipping at the end of the month (date TBD).

New Business

- None. The security system for the firehouse was reviewed above.

Commissioner Reports / Discussion

- Deidra –
 - For the website – minutes are posted.
 - Noted that fire and EMS numbers need to be posted.
 - Commissioner polo shirts are in the works.
- Dusty –
 - Door kickplates – still in progress. Discussion that Joe will reach out to his contact at Steel Sales.
 - Lighting and electric outlets – lights to be done – need switch plates.
 - Shore line for 2771 – we can do that ourselves – need a battery maintainer. Do not need auto eject. Dusty will do the work, Tim needs to get the parts.
 - Will need to work on the security cameras
 - Generator –
 - Pricing for a 24kw generator is \$13,086 per Kenny King. Pad and installation are included in the price.
 - Discussion to apply for a grant through Robinson-Broadhurst – due date is November 30th – work with Tim.
 - Discussion that Ellen will need to send a letter to Turnkey, bid process, advertise in local papers.
- Peter – did not attend – Dusty noted:
 - Need to do small things on all trucks.
 - Discussion about when to return the ARGO tracks to the fire station.
 - Discussion about 2761 bank charger status + portables – Tim to follow up.
- Bill –
 - Noted need pager batteries – on order.
 - Noted to check out 'A Time and A Place' article that he wrote.
- Tim –
 - Building wish list – a few more things to get done.
 - Nothing to report on the transfer of the firehouse from the Village to the District but should be in the works and have status within a few days.3

The Commissioners of the SJFD noted that the 2021 Budget Hearing will now be closed. A resolution regarding the 2021 SJFD budget is not necessary and the budget has been adopted. 1st motion by Bill, 2nd motion by Deidra – none opposed.

Other Business

- Solar panels – nothing to report. **TABLED**
- Reminder for December 2020 – interior list to Kevin + annual claims report to OFPC.
- Ellen noted that we will need to identify a third inspector for this year's elections.

Meeting adjourned at 8:30p.m.

Respectfully,

Ellen Kennedy
District Secretary