

STAMFORD JOINT FIRE DISTRICT

Minutes

February 11, 2020

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:00p.m. by Vice Chairman Bill Sharick.

The Pledge of Allegiance was recited.

Present were: Lucy Chichester, Deidra Hill, Ellen Kennedy, Peter Pioppo, Bill Sharick, Stamford Chief AJ Vamosy, Stamford EMS Chief Ryan Hejnal and Kevin Hull from Reynard Insurance.

Bill spent a few minutes explaining the room set up to all and introduced the Commissioners and Chiefs who were present to the public in attendance.

The Minutes from the January meeting were read and approved – 1st motion by Deidra, 2nd motion by Peter – none opposed.

Presentation of Bills

<u>Vendor</u>	<u>Amount</u>	
AT&T Mobility	\$191.15	
BJ's	\$85.96	
Country Club Motors	\$89.75	
Donald Stone	\$615.00	
Gillie's Truck & Auto (NAPA)	\$134.24	
Karl Reynard Insurance	\$18,466.43	
Margaretville Telephone	\$97.07	
Mark Powell	\$500.00	
McKesson Medical	\$1,952.25	
NYSIF Workers' Comp	\$2,362.76	
Paraco Gas Corp.	\$1,064.35	
Sherman Air Services	\$440.00	
WEX Bank	\$880.00	
TOTAL	<u>\$26,878.96</u>	

Approval of bills as presented – 1st motion by Peter, 2nd motion by Deidra – none opposed.

Treasurer's Report

Checking Account	\$	4,755.85
General Fund Account	\$	20,239.48
Apparatus Reserve	\$	26,081.56
Repair Reserve	\$	29,940.67

Monies received from the Towns:

Stamford	\$43,714.58
Kortright	\$10,534.87

Lucy noted that there will be \$5.00 more in the apparatus reserve line. We were charged a fee due to inactivity – but will get the money back.

Deidra noted to Lucy that the Adobe and Microsoft Office programs are coming up for renewal. She will reach out to Lucy for the credit card information to contact vendor for renewal.

Kevin Hull was in attendance to discuss a few items:

- He will reach out to his Provident rep to come to the firehouse on a training night to discuss in further detail the coverages of the plan.
- Discussion about coverages for apparatus –
 - No changes this year
 - Trucks increased approximately 5%
 - Discussion about coverages for ARGO, its trailer and the cooler trailer. The cooler trailer was not included in the package – if under 2,000 pounds, would be approximately \$15/year. If over that weight, would be a bit more.
 - Kevin noted that the whole package is up only about 3%.

Privilege of the Floor

Commented that they are here to listen and realized that the Town of Harpersfield is a big part of the SJFD.

Reports / Requests from Fire Department Chiefs

- New members – none at this time.
- Chief Vamosy noted the following:
 - Need boots for Mark Fallon and Elijah Thomas + Elijah needs turn out gear.
 - DJ Speenburgh is working on Mark Fallon's order - \$372.68 for boots. Approved – 1st motion by Peter, 2nd motion by Deidra – none opposed.
 - Elijah's gear is on hold for right now.
 - Noted that pagers are in. Bill is inventorying them and Ryan is doing the programming. G3's are obsolete already – G4's and G5's are coming up.
 - Pager values – G1 = \$300, G3 = \$700.
 - Discussion about use of radios and functions. The system is scheduled to go live at the end of February.
 - Trucks and Chief vehicles have had their installs, waiting on 2761, and waiting for portables, mics and holsters.
 - Discussion to collect old pagers from members and maybe try to sell to other departments, counties or states.
 - 2761 is back and a tire on driver's side (outside rear tire) has a gouge in it. Discussion about look at it further and see if needs to be replaced. Peter will review + check all tires and get prices. The tower lights and generator seem to be working fine now.
- EMS Chief Hejnal noted that the CON meeting will be held in Johnstown on Thursday, February 13th and he planned to attend. The regional meeting is on February 20th, and then it goes to the State for final approval.
- Ryan would like to place an order with Boundtree for intubation equipment - \$274.84. Approved. 1st motion by Peter, 2nd motion by Deidra – none opposed.

Old Business

- Clean out and renovation of upstairs office – still a work in progress.
- Purchasing policy – no updates other than Tim Powell is working on it.
- Automatic door closer for upstairs office. Tim and Joe Hornbeck looking into. Reminder that we also need to get stoppers mounted on certain doors (swing up/down vs. using a wood wedge).
- Boiler update – after the last adjustment, all seems to be running fine.
- Generator update – HOLD for March meeting.
- Discussion about department trainings. Chief Vamosy noted that the department has been having great turnouts for training nights, need to review list for those who need to take the

state mandated training, and perhaps do another CAFS training in the future since we have many new members.

- LOSAP program –
 - Peter will reach out to his contact at Penflex Inc. in Albany and invite him to attend our March meeting.
- Provident Insurance coverage – Kevin met with the department members to review highlights of coverage and changes. Kevin will reach out to rep at Provident to come down to discuss in more detail (see note above).
- Bassett contract / department physical options –
 - Ryan noted that Margaretville Hospital is part of Westchester Medical Center and does not do department physicals.
 - Jefferson FD has a bigger and stricter provider that they use.
 - It looks like we will need to continue with Bassett.
 - Discussion to contact other local departments. Grand Gorge, Roxbury + one other department are all joined up already for physicals.
 - Ryan will review the National Fire Prevention Association (NFPA) standard to see what is required.
 - Will discuss further at March meeting.
- Mountain Eagle billing – have not received revised invoice for payment.

New Business

- Discussion with Commissioners to give approval for Lucy to pay recurring/routine bills (i.e. electric, phone, cable, propane, etc.) Approved. 1st motion by Deidra, 2nd motion by Peter – none opposed.
- Discussion about fire district mapping. Bill spoke with Delaware County Emergency Services regarding the 911 sign project and also spoke with Spencer Duvall at the Delaware County Planning Office. Explained that if someone pays taxes to the SJFD, then they are in our district.
- Discussion about the fitness class being offered by George Curbelo. Originally the class was to start in February but there were insurance coverage questions. Spoke with Kevin Hull at Reynard and it was suggested to have a waiver in place for participants to sign which would allow release of liability. Further discussion that this class should only be offered to department members and is sanctioned by the SJFD and SFD. March 14th is now the first scheduled class. Approved. 1st motion by Deidra, 2nd motion by Peter – none opposed.
- New EPCR program –
 - Initial purchase = \$4,134. Includes recurring \$3,539 annual cost + one-time web training which includes software (\$1,990). CAD integration (uploads directly) \$1,495 + \$54 for fax option.
 - Would like to sign the contract at this meeting so can start to build program which takes approximately 90 days.
 - Ryan will coordinate notification of vendor change and will look into termination information with current vendor (to discuss at March meeting).
 - Approved – 1st motion by Peter, 2nd motion by Deidra – none opposed.
- Portable decontamination unit –
 - Bill and Chief Vamosy have discussed this topic and there was also a presentation at last month's Advisory Board Meeting because of its importance.
 - Chief Vamosy thought it would be good to have the presenter come down to a department meeting.
 - Discussion to maybe get an inexpensive, portable unit so can wash down at a scene and/or we can create our own.
 - Discussion about swapping out hoods several times a year and Chief Vamosy can come back to the SJFD with new hood request.

- EMS powerpoint presentation – Bill gave an overview of the project and the hope is to share the information with others (town board meetings, the public, etc.). Bill, Peter and Ryan are working on this project.

Commissioner Reports / Discussion

- Deidra –
 - The website is up to date – minutes are posted, added new members – need EMS call numbers.
 - Will pull down some new pictures to post on website.
 - Members only area is in the works – need documents to post.
- Dusty – did not attend meeting.
 - Left information about kick plates for the doors. Ives Commercial -- \$40.35 each/special order Approved to order – 1st motion by Peter, 2nd motion by Deidra – none opposed.
- Peter –
 - 2771 back up alarm has been repaired.
 - Discussion about a friend who applied to department – will join when can and after family matters have been taken care of.
 - Discussion about 'no parking' signs - \$30-\$35 each. Will be a job to do in the spring. Deidra will price out information and come back with details at March meeting.
 - Truck battery cleaning – still need to do.
 - 2711 no longer has a water leak.
 - Clean truck compartments + greasing, paint, touch ups. Discussion to do on a training night and it was noted that Lieutenants are supposed to do. Will get a work detail together.
- Bill –
 - Pagers are in – in the process of logging/inventorying/assigning. Ryan is doing the programming and Chief Vamosy will hold a training night when they are ready to be handed out.
 - Matt Taylor asked about radios for interior members. Right now we have 13 radios and will be getting more down the line.
 - Bill noted that the pager literature suggests replacing batteries every six months which will be costly. At this time, will play by ear to see how long they last.
 - Still cannot find the radios that have been missing.
 - Discussion about the 911 sign project. Starting in Gilboa and will be doing all permanent and seasonal residences. Bill has attended several Town of Gilboa meetings and they have committed to contributing money to the project. \$4,000 will be used out of the SJFD budget as previously discussed/approved. The Town wants all residences and properties done.
 - Polo shirts – need to work on and Peter has enhanced the SJFD logo.
- Tim – did not attend meeting.
 - Building wish list – a few more things to get done.
 - The lawyers are talking to each other about the transfer of the firehouse from the Village to the SJFD.
 - Voicemail issues – HOLD for March.
 - TIC masks – HOLD for March.
 - Landing zone at DEC building – discussion about clearing and plowing – HOLD for March meeting.

Other Business

- Options for a siren – Dusty and Kenny King still need to look into. Dusty does have some information about replacing one or both – will share.
- Solar panels – nothing to report.
- Phone line and efax services – on hold for now.

- Reminder for December 2020 – interior list to Kevin + annual claims report to OFPC.
- Air scrubbers and Illuma Door (sp?) – grant applications have been submitted.
- Paving project – need to do striping and seal coat Spring 2020.
- New computers for Tim and Lucy – HOLD for March.

Meeting adjourned at 8:35 p.m.

Respectfully,

Ellen Kennedy
District Secretary