

# STAMFORD JOINT FIRE DISTRICT

## Minutes

December 10, 2019

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 7:55pm by Chairman Tim Powell. The later time start was due to the Commissioners attending the Town of Harpersfield Board meeting to discuss District matters.

The Pledge of Allegiance was recited.

Present were: Deidra Hill, Ellen Kennedy, Dusty King, Peter Pioppo, Tim Powell, Bill Sharick, Chief AJ Vamosy and EMS Chief Ryan Hejnal.

The Minutes from the November meeting were read and approved – 1<sup>st</sup> motion by Dusty, 2<sup>nd</sup> motion by Peter – none opposed.

### **Presentation of Bills**

AAREMS for CON	\$5,000.00	
Ace Hardware	\$6.06	
AT&T Mobility	\$382.30	
Ben Funk, Inc.	\$366.89	
Diane Shafer	\$50.00	
Donny Stone	\$390.00	
Extrication Concepts	\$800.00	
Margaretville Telephone	\$96.16	
Margaretville Telephone	\$121.53	
Mark Powell	\$500.00	
NAPA	\$149.99	
Norton	\$86.39	
NYSIF	\$2,332.76	
On Star	\$20.00	
Paul Koerner (returned check)	\$0.00	
River Valley Radio	\$37.90	
Sandy Ferris	\$50.00	
The Daily Star	\$29.16	
USPS	\$55.00	
WEX Bank	\$542.34	
Young, Fenton, Kelsey & Brown	\$199.50	
<b>TOTAL</b>	<b><u>\$11,215.98</u></b>	

Approval of bills as presented – 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Deidra – none opposed.

### **Treasurer's Report**

Checking Account	\$	537.62
General Fund Account	\$	6,639.14
Apparatus Reserve	\$	26,089.31
Repair Reserve	\$	24,938.52

Lucy provided a hand-out to the Commissioners which indicated that the sum of the checking account + the general fund account = \$7,176.76. The CON application also needs to be factored in (\$5,000) which leaves a net balance of \$2,176.76 (1.1% total of the 2019 budget).

Motion to carry over the net balance – 1<sup>st</sup> motion by Deidra, 2<sup>nd</sup> motion by Dusty – none opposed.

### **Reports / Requests from Fire Department Chiefs**

No Chiefs present at this time.

Tim noted that we have an application that has been approved by the department. This is a re-application for former member Donald Reed. Background check came back clear. Approved – 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Peter – none opposed.

### **Old Business**

- Clean out and renovation of upstairs office – still a work in progress.
- Purchasing policy – no updates to status.
- E-PCRs are up and running – there are still issues. Discussion about who is using the program, the difficulties and long period of time needed in reporting on the program. Commissioners have asked Ryan to look into other options that might be more user friendly as we have a great First Responder program and we don't want to frustrate those members with the reporting side of it. The idea is Ryan will reach out to vendor(s) and they would present to our EMS providers who would use a new program and keep the Commissioners in the loop.
- Automatic door closer for upstairs office. Tim will speak with Tom Ehrhart to see where old closers are/if can be used.
- Boiler update/installation – boilers continue to have minor issues. When you come into the firehouse, need to get into the habit of checking in on the boilers and reporting any error codes shown.
- Generator update – there are engine control unit issues after all the testing was completed. We can get by with a 30 kilowatt generator but would not be able to use everything at the same time, including the compressor or siren. Discussion about options:
  - TCSI to put together price and package information for consideration.
  - Dusty King and Kenny King to submit a bid.
  - 2020/2021 we will need to budget for a new generator. Cost is approximately \$11,000 – not including installation and adjustments after the install.
- Discussion and review of EMS Agency Participation Agreement. This is AMR's proposal on the transportation agreement. Approved – 1<sup>st</sup> motion by Peter, 2<sup>nd</sup> motion by Bill – none opposed. Signed by Chairman Tim Powell and Chief AJ Vamosy.
- Discussion about Bassett contract and their expectation for numbers to attend annual physicals (20 people each year for 3 years). They will not be flexible with that number and we cannot guarantee to even come close to that each year. Ryan to look into other options as we do not have enough people to fill that requirement. Signing of contract currently on hold as we look into other options.
- Discussion about mandated department trainings – especially the sexual harassment course and that the department training officer needs to get this done.
  - Tim spoke with Bill Young regarding the issue of some members receive training through their workplace and would that be acceptable for Stamford FD requirements?
  - It is OK to accept the training from larger employers – ie government agencies, schools, state, etc.
  - Member would have to submit proof of taking training with employer and, additionally, would need to review and sign off on the Stamford FD policy.
  - The Stamford FD Board of Directors adopted this at their last meeting.

- Stamford Joint Fire District Commissioners approve – 1<sup>st</sup> motion by Deidra, 2<sup>nd</sup> motion by Bill – none opposed.
- Robinson Broadhurst grant status – have been submitted.
  - Tim spoke with Don VanEtten at Robinson Broadhurst about the generator situation. It was noted that we will need to appropriate for this.
- LOSAP updates – Peter still working on.

### **New Business**

- Provident Insurance coverage and changes were discussed.
  - They are dropping non-fire related claims.
  - Needs to be firematic related injury or illness.
  - There will be a presentation to the Stamford FD members at the January or February meeting to discuss further.
  - There are no other companies out there to choose from.

### **Commissioner Reports / Discussion**

- Deidra –
  - The website is up to date.
  - Ellen needs to provide the October minutes to Deidra to post.
  - Discussion that the members only area on the website is ready – just need to provide password information.
- Dusty –
  - Discussion that a shore line needs to be installed for 2771 to keep it and contents charged. Discussed to look at for next year's budget.
  - Peter to contact Har-Rob for pricing.
  - Kick plates for new door bottoms – interior side of doors only. Dusty to look into options / still need to do.
  - Still needs to work on a few lights and electric outlets.
  - Need to work on the smoke alarms upstairs.
- Peter –
  - 2711 water is low – possible leak to watch for.
  - It was noted that the truck battery cleaning still needs to be done and start to replace some of the batteries in 2020.
  - It was noted that the back up alarms on 2712 and 2771 still need to be repaired.
  - It was noted that some of the truck compartments need to be cleaned.
  - Discussion about Peter bringing an acquaintance to an upcoming training night. His name is Vic Arone and he is very IT and radio savvy. Could be an asset with the new radios coming on board.
- Bill –
  - Discussion about radios that are still missing. Bill will be inventorying what we have/what is missing and will report back next month.
  - Tim asked Ryan about programming dual band radios. Ryan said he is not familiar, but all the information to get it done is here at the firehouse.
  - Discussion about 911 signs through Interstate Signs and that we would not do anything or make purchase of 911 signs/materials until 2020.
  - Further discussion about the Town of Gilboa (TOG) 911 signs – cost would be approximately \$4,000. Bill put together a proposal/plan of action and the TOG accepted it. The goal is to have signs installed by the end of 2020. Still pending TOG Board approval.
  - Dusty noted that he would need a letter to give to Lowe's for the posts for the 911 signs – Bill said he will take care of that.
  - All airpacks have been returned – the MES bill can now be paid.
  - The information Kevin at Reynard needed before year end regarding interior members and cancer coverage has already been sent to him.

- Discussion about polo shirts for the Commissioners for when they attend trainings or functions so they can be identified – Bill to look into further.
- Discussion about EMS attire for scenes and that AMR would like to be able to identify EMS members from the department. Hold off for now – Dusty and Pete to come back with ideas.
- Tim –
  - Transfer of the firehouse to the District – has not happened yet. The Village still needs to get a committee together to discuss and then will bring us in for discussion.
  - Issue with firehouse phone system in that people are playing the messages on the answering machine but not writing down messages or returning calls. Some calls are important and time sensitive. Discussion that maybe the system needs to be password protected.
  - MES TIC masks – will be following up.
  - Discussion about Nate Wamsley health status.

### **Other Business**

- The date for the Stamford Joint Fire District organization meeting has been set for Tuesday, January 14, 2020 with a 7:00 p.m. start, followed by the normal monthly meeting.
- The annual election for Fire Commissioner (one 5 year term) was held this evening. The polls opened at 6:00 p.m and closed at 9:00 p.m. The ballots were counted and certified by our election inspectors Sandy Ferris, Diane Shafer and Paul Koerner.
- The Commissioners reviewed a letter received from Delaware County regarding the CON.
- Peter and Dusty noted that while installing Christmas lights on the firehouse, they found some of the wood up in the soffit/fascia areas to be soft.
- Options for a siren – Dusty and Kenny King still need to look into. Dusty does have some information about replacing one or both – will share.
- Solar panels – nothing to report.
- Phone line and efax services – on hold for now.
- Air scrubbers and Illuma Door (sp?) – grant applications have been submitted.
- Paving project – need to do striping and seal coat Spring 2020.

Meeting adjourned at 10:00 p.m.

Respectfully,

Ellen Kennedy  
District Secretary