

# STAMFORD JOINT FIRE DISTRICT

## Minutes

April 10, 2018

The regular monthly meeting of the Board of Commissioners of the Stamford Joint Fire District was called to order at 6:30p.m. by Chairman Tim Powell. (Earlier start time due to Organizational meeting being scheduled immediately afterwards.)

The Pledge of Allegiance was recited.

Present were: Lucy Chichester, Deidra Hill, Ellen Kennedy, Dusty King, Peter Pioppo, Tim Powell, Bill Sharick, and EMS Chief Ryan Hejnal.

The Minutes from the March meeting were read and approved – 1<sup>st</sup> motion by Peter, 2<sup>nd</sup> motion by Dusty – none opposed.

### **Reports / Requests from Fire Department Chiefs**

Ryan Hejnal would like to order from Bound Tree and Moore Medical four (4) tourniquets and four (4) chest seals + quick clot gauze. Discussion that this was for active shooter kits. Pricing is \$249.67 (Moore) and \$163.16 (Bound Tree). Motion to make purchase – 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Peter – none opposed.

### **Presentation of Bills**

<b><u>Vendor</u></b>	<b><u>Amount</u></b>
Ace Hardware	\$58.10
AFDSNY	\$410.00
Bassett/Healthworks	\$110.00
Carrot Top	\$106.78
Country Home Security	\$96.24
DeNooyer	\$13,334.14
Donald Stone	\$180.00
Emergency Services Marketing (IAR)	\$725.00
Fyr Fyter	\$74.00
Garrison	\$19,555.80
Grand Gorge Tire	\$25.00
Greenbriar Construction	\$800.00
Karl W. Reynard	\$1,942.00
Middlefield FD	\$300.00
Mirabito	\$514.67
Moore Medical	\$139.99
Moore Medical	\$429.99
MTC	\$57.89
Newegg.com	\$379.47
Office Max	\$492.96
Outback Steakhouse	\$180.01
River Valley Radio	\$132.20

Schoharie County Clerk	\$60.00
Stamford FD	\$249.99
Stinson Lock	\$330.00
USPS	\$74.00
Verizon (7241)	\$149.00
Verizon (9576)	\$143.75
Village of Stamford	\$43.35
WEX Bank	\$511.19
Young, Fenton, Kelsey & Brown	\$370.50
	<u><b>\$41,976.02</b></u>

Motion made to pay the bills – 1<sup>st</sup> motion by Dusty, 2<sup>nd</sup> motion by Peter – none opposed.

Lucy's notary renewal is due – discussion that it will be covered by the Joint Fire District. 1<sup>st</sup> motion by Dusty, 2<sup>nd</sup> motion by Peter – none opposed.

### **Treasurer's Report**

Checking Account	\$	5,507.54
General Fund Account	\$	175,655.26
Apparatus Reserve	\$	26,067.53
Repair Reserve	\$	22,961.97

Discussion that dividend check was received for partial year from New York State Insurance Fund - \$5,256.60. The \$11,000 credit will show up in March 2019.

Lucy noted that the gas card has been ordered for new vehicle 2772.

### **Old Business**

- Discussion about ambulances 2762 and 2763. Reviewed resolution from Bill Young and it was noted that a permissive referendum will be necessary if bids go beyond \$20,000 + notices will need to be posted in the local newspaper. Resolution as written and presented by Bill Young was adopted by the Stamford Joint Fire District Commissioners.
- Tim noted that the titles for the ambulances were delivered prior to the April 1<sup>st</sup> deadline.
- New vehicle 2772 is scheduled to be picked up on Monday, 4/16. Ryan shared pictures of the vehicle. It was noted that the new radios have not been installed yet – but lo band mobile radios are in.
- Clean out of office space upstairs is a work in progress. Tim asked Peter and Deidra to look into pricing for computers and gave an overview of what the office's needs would be. Also, thank you to Peter for donating phones and printer from his old office.
- DMV Lens program – Tim has been added as a second user (in addition to Ellen).
- Reminder that the Spring Meeting and Conference is on Thursday, 4/19. Dusty, Deidra, Peter and Ellen are scheduled to attend.
- The additional insurance benefits discussed at last month's meeting with Kevin Hull have been approved.
- Bill noted that he is working on the purchasing policy.
- MTC / Verizon discussion and that unapproved features were added to Verizon service. At this time, we should get rid of Verizon totally and have MTC as our sole provider. 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Deidra – none opposed. Ellen will coordinate. \* Subsequent to the meeting, Ellen reached out to Verizon and the disconnect could not be done via a phone call approval. The new

provider needed to be contacted and they coordinate. MTC sent a form to Ellen for approval and an appointment was made to come out to do installation and shut down Verizon service.

- Toners for printer – had some delivery problems and had to get credit from Office Max. New order placed through Newegg.com and toners have been received.
- CON for 2772 paperwork should be completed and approved on Monday. Ryan noted that this will mean ALS coverage for two years until file for permanent (cost is approx. \$4-5K).

### **New Business**

- Ellen will reach out to Robinson Broadhurst to request final installation of grant money.
- Bill was tasked with looking into prices for heavy duty washer and dryer for the firehouse.
- Stamford Fire Department election results were discussed and approved. 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Dusty.
- Recruit New York 4/28 and 4/29 – being headed up by Peter and Matt Taylor. Discussion about publicity, posters, maybe a BBQ for the open house -- \$300 budget proposed. 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Dusty – none opposed.
- Stamford FD Installation Dinner – Saturday, 6/2. Appropriate \$2500 from the District for the dinner. 1<sup>st</sup> motion by Bill, 2<sup>nd</sup> motion by Dusty – none opposed.

### **Commissioner Reports / Discussion**

- Deidra –
  - Noted that new images are up on the website, officers updated for 2018, the minutes are current, working on emails and will be ready to post ambulance resolution if it is needed.
- Dusty –
  - Lock between kitchen and truck room floor has been installed.
  - Discussion that the #3 on the main entry door needs to be replaced.
  - Discussion that there is a place up in Broadalbin that could come down to measure and install new entry doors – is a work in progress.
  - Outside staircase treads need to be replaced – Mark Powell is looking into. Area should be taped off for safety.
  - Awaiting price quote from Kenny King for lights/emergency exit signage + still need to install two fans.
- Peter –
  - Air leak on 2712 has been repaired.
  - Not aware of any other issues.
  - Will be working with Matt Taylor and Margaret Schoonmaker for the Recruit NY event. Peter noted that he hopes to have the fire house cleaned up, as well as trucks, for the Recruit NY event on 4/26 practice night.
  - Peter noted that he started to work on the tool area in the boiler room to get it better organized.
- Bill –
  - Noted that handlight and radios need to be installed in 2771.
  - New airpacks are here – will have a training session soon.
- Tim –
  - Noted that four Minitor 5's and one Minitor 4 have arrived.
  - For the upstairs office computers, would like to have basic office programs + Adobe Acrobat.
  - Tim noted that the Commissioners run the administrative aspect of the fire department and we need to make sure not to step on toes.

### **Other Business**

- Bill noted that he will be attending the upcoming meeting at the Town of Gilboa where the area ambulance services will be discussed.
- Reviewed proposed new letterhead for the Stamford Joint Fire District which will make it easier to electronically access when creating letters.
- Reviewed driver/trainer list.

Meeting adjourned at 8:05 p.m.

Respectfully,

Ellen Kennedy  
District Secretary